

NEW CODE, NEW FORMS, NEW LIST

INTRODUCTION:

As most of you know by now, Miami-Dade County has contracted with the State of Florida, Department of Business and Professional Regulation, Division of Hotels and Restaurants to become the Authority of Jurisdiction for Elevators and related equipment, throughout Miami-Dade County, except for the City of Miami and City of Miami Beach.

As many of you may know by now, the Florida Building Code has adopted the ASME A17.1 – 2000, without the subsequent addendums for now. The new code becomes effective July 1, 2005. There are substantial changes that appear in the new code. The intent of this session is not to teach you the new code or to go over the code, but to remind you it goes into effect, and to mainly introduce you to our new inspection form, and the companion comments page. We will also discuss a technical data sheet we are requesting that you complete for each final inspection of new or modernized equipment.

Up until the State went to the long list of violations codes, and redesigned their inspection form, we were accepting the State form for inspections performed in our jurisdiction. When some printing problems were encountered with their new form and they were delayed in producing the form, with no date of resolution for the new form to be printed, we were compelled to create our own form. Each of you has a copy of the new County form in your packet, along with a copy of the instructions. You will note that is very similar to the State form. In fact outside of the test data section, and our name on the banner, there are only subtle differences between them.

You may begin using the form right away. After May 1, 2005, this will be the only form acceptable in Miami-Dade County. We will not accept the State's form, because we capture the test data on our computer data base, and we need you to fill it in, when you are witnessing tests. We will no longer accept the statement on your inspection form that you simply witnessed the test.

INSPECTION FORM:

The new Miami-Dade County inspection form is a scannable form, which is why we require you to use our form, which you must purchase from us. We are charging you only enough to cover our actual cost of producing the form, which includes the comments form.

One of the subtle differences you may note on the inspection form is the block for type of inspections has the accident block moved above the OES only line. In our jurisdiction, you may inspect elevators and escalators following an accident at the request of the elevator owner/manager or elevator contractor, and report your findings to us on this report. We encourage units to be inspected by a CEI following an accident before they

are placed back in service. The accidents must be reported by the owner, but are not required to be inspected. We advise any elevator owner/manager who asks us, the same advice we have stated here. We do ask that you report to us and leave a unit down if the unit involved in the accident is seriously deficient or has a major problem. We do not require, but request that any accident involving a death or dismemberment, be inspected by us also before any work is performed on the unit and before it is placed back in service.

The new form has a section for periodic test data to be recorded. This is somewhat self explanatory, but we want you to record the actual data on the periodic tests that you witness. Please be legible when you write in this area, and include all of the data requested on the form appropriate to the test you are witnessing. We do have one typo which will be fixed with our next print batch. We failed to include full load run or working pressure in the hydro section, so please just write it in above the hydro section for us. Any information you write into the inspection report will be recorded, so long as it is in the areas we are capturing, including comments. If you write it up, it will be entered into our system.

You will note that there is a new section for the universal fire service key. As you may know, the new law makes it the responsibility of the Bureau, and by contract, our office, to collect the information regarding the universal key installations. We are asking you to record whether the building is compliant or not, or if the building is exempt. An exemption (other than it being less than 6 floors) can only be granted by the Fire Marshal, and it must be in writing. Please record the information to the best of your knowledge. In order to clarify the status, you may write in the number of stops in the comments section, and in that way we will also verify our computer records.

EQUIPMENT DATA:

We have two new forms that we are asking all private inspectors to complete, when conducting a final inspection for new construction or modernization of equipment. One is for elevators, the other is for escalators. Both forms are downloadable from our web page. Choose the appropriate form for the equipment you are inspecting. At this time it is voluntary, but it would help us a lot, and we would appreciate your cooperation. The forms are rather straightforward and are self explanatory. Just fill in as much of the information as you have on the equipment. Feel free to keep a copy for yourselves. If you have a question, give us a call and we'll be glad to help.

TEMPORARY ELEVATORS:

As many of you know, the State of Florida allows for the temporary use of elevators under certain conditions, and it requires that a temporary certificate must be posted and an inspection performed each 30 day period. The State allows you to print the Certificate from their web site.

Please be advised that in our jurisdiction, we also allow for the temporary use of the equipment, under the same conditions, however you may not print and use the State's Certificate for use in elevators within our jurisdiction. We are the only entity who may issue the Certificate for Miami-Dade County. Our fee is \$100.00 and the certificate is only valid for 30 days after which it must be re-inspected, the certificate renewed and the fee paid to us again. At present we do not have a maximum time frame for the use as a temporary, so long as it is reasonable.